


**OFFICER DELEGATION SCHEME  
RECORD OF OPERATIONAL DECISION**



**TO BE UPLOADED TO THE E-MEETINGS MANAGER**

<b>Date:</b> 26 November 2019	<b>Ref No:</b> 1995	
<b>Type of Operational Decision:</b>		
<b>Executive Decision</b> <input checked="" type="checkbox"/>	<b>Council Decision</b> <input type="checkbox"/>	
<b>Status:</b> For Publication		
<b>Title/Subject matter:</b> Chanukah Menorah Candle Lighting Celebration The Fountain area, Longfield Centre, Prestwich <b>16 to 30<sup>th</sup> December 2019</b>		
<b>Budget/Strategy/Policy/Compliance – Is the decision:</b>		
(i) within an Approved Budget	✓	
(ii) not in conflict with Council Policy	✓	
(iii) not raising new issues of Policy	✓	
<b>Equality Analysis</b> [Does this decision change or make policy; change or make procedure or working practice? An Equality Analysis must be completed to assess the impact on equality and the relevance of the Public Sector Equality Duty. This should be signed off by your departmental equality representative and accompany this decision form. Please forward a copy to the Equality email for publication].	No	
	<table border="1"> <tr> <td><b>Signed: (By EA Officer)</b></td> <td><b>Date:</b></td> </tr> </table>	<b>Signed: (By EA Officer)</b>
<b>Signed: (By EA Officer)</b>	<b>Date:</b>	
<b>Details of Operational Decision Taken [with reasons]:</b>  Chanukah Candle Lighting celebration. Chanukah is a Jewish holiday that falls in the wintertime.  The intention is to light the Menorah (a 9ft high Candelabra which holds small oil wicks in glass jars attached to a wooden frame) on the afternoon of Tuesday 24 <sup>th</sup> December.  There will be a special lighting ceremony with a clown show or similar entertainment and handing out traditional doughnuts for passers-by.		

Decision taken by:	Signature:	Date:
D R Giblin - Head of Engineering		26/11/19
<b>Members Consulted [see note 1 below]</b>		
Cabinet Member/Chair		
Lead Member		
Opposition Spokesperson		

**Notes**

1. It is not generally a requirement to consult with any Members on Operational Decisions but where an Executive Director considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**